

CASS COUNTY COMMISSIONERS
OCTOBER 19, 2015

The Cass County Commissioners met at 9:00 a.m. in the Commissioner Hearing Room. Present were Commissioners Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Brad Rozzi and Auditor Vaneen Ide. Absent was Attorney John Hillis. Commissioner Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

I.T. DEPARTMENT

Cj Gilsinger appeared before the Commissioners to present the monthly I.T. Department report. The past month a full week was spent installing a new camera system in the Work Release Center. It was a much larger job than had been anticipated and it took much longer to complete than planned. However, with the help of Richard Gundrum and Jeremy Waggoner from the Maintenance Department we were able to get everything up and going.

The new email system was started in August and we must spend time at every desk. This project has absorbed the majority of our time the past few weeks. I.T. also setup a large printer in our office this month for use in assisting with jury questionnaires and election postcards. The postcards were printed and mailed on time.

I.T. has replaced monitors in the offices for scanning and we have 12 extra monitors that need to be declared surplus. The Senior Center has a need for them and I. T. would like for them to go to that entity.

Ralph Anderson made a motion to declare twelve (12) monitors surplus, Jeff LeDonne seconded. The motion carried unanimously. The monitors may be given to the Senior Center.

Cj also has three (3) Netgear switches that are currently not being used that should be declared surplus also and the Senior Center could benefit from their use too.

Ralph Anderson made a motion to declare the three (3) Netgear switches as surplus, Jeff LeDonne seconded. The motion carried unanimously.

SHERIFF DEPARTMENT

Sheriff Randy Pryor appeared before the Commissioners with his monthly report.

PRISONER BOOKINGS	168
PRISONERS RELEASED	169
MILES TRANSPORTING PRISONERS	1,675
MEALS SERVED TO PRISONERS	14,325
OFFICER PATROL MILES	34,241
TRAFFIC WARNINGS ISSUED	257
TRAFFIC ARRESTS/CITATIONS	126
DWI/OWI ARRESTS	6
CRIMINAL ARRESTS	28
ACCIDENT INVESTIGATIONS	31
PROPERTY DAMAGE	21
PERSONAL INJURY	10
FATALITIES	0
RESERVE OFFICER HOURS	125.5
CIVIL PROCESS MILEAGE	898
CIVIL PROCESS PAPERS SERVED	387

The Sheriff informed the Commissioners that as of today the jail had 167 inmates.

MAINTENANCE DEPARTMENT

Richard Gundrum appeared before the Commissioners with his monthly Maintenance report. The installation of the new fire alarm panel is complete. The exterior of the building grounds were cleaned, along with general cleaning of the interior contents, before construction work began.

Richard met with the elevator service company in regards to their high service costs. There was an issue at the Jail with the lighting panel for the cell blocks. The current panel is no longer being made and a new updated panel was installed. At the Family Opportunity Center new stone was added to the parking lot for employees. The boiler was serviced and safety valve replaced.

Richard continues to work with the different contractors on the Bond Building Projects. A meeting with Meridian Management on possibly leasing property during construction was held and a deal was finalized and signed. Gave LMU approval to move power lines to the south of the Government Building.

Coordinated with Coffing Garage Door Company for the replacement of the garage door panels at the Ambulance garage after being hit by an ambulance.

HEALTH DEPARTMENT

Health Department Attorney Jeff Stanton appeared before the Commissioners and presented a new ordinance in regards to Retail Food Establishment, Bed and Breakfast Establishment and/or Farmers Market Ordinance. Attorney Stanton informed the Commissioners that the last ordinance was done in 2006 or 2007. Since the last ordinance was put in place there have been updates through legislation. Page thirteen of the ordinance outlines the fines that could be assessed if a business is in violation.

Ralph Anderson made a motion to approve the new ordinance as presented, Jeff LeDonne seconded. The motion carried unanimously. This becomes ordinance 2015-18.

PLANNING DEPARTMENT

Arin Shaver appeared before the Commissioners and presented six (6) amended ordinances and one resolution. The first amended ordinance addresses zoning for landscaping and plant nurseries. The second amended ordinance addresses accessory structure height. The third amended ordinance addresses accessory structures built prior to principal structures. The fourth amended ordinance addresses fencing. The fifth amended ordinance addresses caretaker dwellings. The sixth amended ordinance addresses wireless regulations. An amended resolution was presented establishing fees for building and zoning. Arin outlined each ordinance and resolution for the Commissioners. There was discussion. Ralph Anderson made a motion to approve all of the amended ordinances and amended resolution as presented, Jeff LeDonne seconded. The motion carried unanimously.

The following amended ordinances will have numbers

2015-11 AN ORDINANCE AMENDING THE CASS COUNTY ZONING ORDINANCE FOR LANDSCAPING AND PLANT NURSERIES

2015-12 AN ORDINANCE AMENDING THE CASS COUNTY ZONING ORDINANCE FOR ACCESSORY STRUCTURE HEIGHT

2015-13 AN ORDINANCE AMENDING THE CASS COUNTY ZONING ORDINANCE FOR ACCESSORY STRUCTURES BUILT PRIOR TO PRICIPAL STRUCTURE

2015-14 AN ORDINANCE AMENDING THE CASS COUNTY ZONING ORDINANCE FOR FENCING

2015-15 AN ORDINANCE AMENDING THE CASS COUNTY ZONING ORDINANCE FOR CARETAKER DWELLINGS

2015-16 AN ORDINANCE AMENDING THE CASS COUNTY ZONING ORDINANCE FOR WIRELESS REGULATIONS

**2015-6 RESOLUTION CASS COUNTY BOARD OF COMMISSIONERS
RECOMMENDING AMENDMENTS TO THE ESTABLISHED FEES FOR BUILDING AND
ZONING**

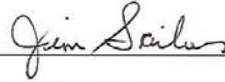
BID AWARD

The Commissioners are tabling the bid that was submitted at the October 5th Commissioners meeting until further review. Ralph Anderson made a motion to table the one bid received at the October 5th meeting until further review, Jeff LeDonne seconded. The motion carried unanimously.

PUBLIC COMMENT AND ADJOURN

Ralph Anderson commented that the Cass County Government employees cast in the Agatha Christie play did very well.

There were no other comments. Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Ide, Auditor